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Balsall Parish Council Cemetery Committee Meeting Tuesday 25 February 2025 @ 10am

Notice is hereby given of the Balsall Parish Council Cemetery Committee Meeting to be held on Tuesday 25 February 2025 at 10am in the Westlake Room, Village Hall, 112 Station Rd, Balsall Common CV7 7FF. Councillors are summoned to attend for the purpose of resolving the business to be transacted. The Public and Press are cordially invited to attend.

T. Carpenter

Tracey Carpenter
Clerk & RFO
19 February 2025

AGENDA

- 1. Present**
- 2. Apologies for absence**
- 3. Declarations of Interest**
- 4. Proposal** to approve as a correct record the Minutes of the Cemetery Committee Meeting held on Thursday 22nd November 2024.
- 5. Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
- 6. Proposal** to note the Cemetery income and expenditure for Q3 2024/25.
- 7. Proposal** to amend cemetery regulations relating to the fixing of a plaque to the Temple Balsall Cemetery Memorial Wall with immediate effect. The text (page 7) and specification at Appendix C (page 13) of the existing regulations to now require a plaque to be fixed by a memorial mason engaged by the applicant. Balsall Parish Council will no longer therefore carry this out and the fee of £45 is to be removed from the fee schedule (page 14).
- 8. Proposal** to approve the ordering and installation of 2 entrance signs, one to be placed behind the wall adjacent to the Lych Gate and one at the car park entry point. Lettering on the signs to be "Temple Balsall Cemetery" with the council's website and phone number below.
- 9. Proposal** to update on a service on May 8 to celebrate VE Day.
- 10. Proposal** to note update on work to tidy unkept graves in Temple Balsall Cemetery
Project 2: Old area and remainder. Old area completed, New area and Arnold to be undertaken 2024/25.
Report circulated.

11. Proposal to note the planned cemetery work programme for 2025/26.

12. Date of next meeting.